


## BRIEF PROFILE

	<b>Name</b>	<b>PRATEEK UNIYAL</b>
	<b>Designation</b>	<b>Assistant PROFESSOR</b>
	<b>Area</b>	<b>PHYSICS/OPTOELECTRONICS</b>
	<b>Email</b>	<a href="mailto:Prateekuniyal1983@gmail.com">Prateekuniyal1983@gmail.com</a>
	<b>Contact No.</b>	<b>9718213050</b>
<b>Professional Experience</b>	<ul style="list-style-type: none"> <li>• Uttaranchal University Dehradun, Uttarakhand Aug 2018- till now.</li> <li>• ECHELON INSTITUTE of TECHNOLOGY (NBA ACCREDITED) Faridabad affiliated to MD University Rohtak - from August 2016 to June 2018.</li> <li>• MVN University Palwal Haryana - September 2015 to August 16.</li> <li>• ABESIT Ghaziabad (Affiliated to AKTU, Lucknow)- February 2015 to July 2015.</li> <li>• Echelon Institute of Technology Faridabad (NBA ACCREDITED) affiliated to MD University Rohtak -July 2008 to January 2015.</li> </ul>	
<b>Education Qualification</b>	<ul style="list-style-type: none"> <li>• <b>Ph.D (pusing)</b></li> <li>• <b>M.Tech(Opto Elex.) 2008</b></li> <li>• <b>M.Sc(Physics)2005</b></li> </ul>	
<b>Area of Research</b>	<b>Quantum Dots and their application</b>	
<b>Current Research, If any</b>		
<b>Publications:</b> <ul style="list-style-type: none"> <li>• <b>Articles in Journals (only Scopus/SCI)</b></li> <li>• <b>Books edited/Chapter contributed/ Books authored</b></li> </ul>		
<b>Conferences/Seminars/Workshops/ FDP/MDP attended</b>	<p><b><u>CONFERENCE</u></b></p> <ul style="list-style-type: none"> <li>• Participated and contributed at an international conference on “<b>New Horizons in Green Chemistry &amp; Technology</b>” at <b>Uttaranchal University</b> Nov 2018.</li> <li>• Organized and participated a guest lecture on the topic “<b>Introduction to Spectroscopy and its Techniques</b>” at Department of Physics, <b>Uttaranchal University</b>.</li> <li>• Participated in an international workshop on “<b>Nano Probe Techniques</b>” at <b>IIT Delhi</b> on July 2014.</li> <li>• Oral Presentation at <b>SSNTD-18 (National Conference OCT 2014)</b> Paper Title “<b>Effect of UV Irradiation on Fission-Fragment Track Parameter in Makrofol-De Polycarbonate Plastics</b>” at <b>Aggarwal PG College, Ballabgarh, Haryana</b>.</li> <li>• <b><u>WORKSHOP/Short Term Course/FDP</u></b></li> <li>• Participated in FDP conducted by <b>Uttaranchal University, Dehradun</b> on the “<b>Advanced Research &amp; Statistical Techniques</b>”</li> </ul>	

	<p>from 22-28 Feb 2019.</p> <ul style="list-style-type: none"> <li>• Organized and participated in a national workshop on <b>“MATLAB and its Applications”</b>, sep-2018 in Department of Physics, <b>Uttaranchal University</b>.</li> <li>• Attended a short term course on the topic <b>“Sustainable Development: Challenges and Opportunities through ICT”</b> conducted by <b>Electrical Engineering Department NITTR, Chandigarh</b> from 12 to 16 Oct 2016.</li> <li>• Participated in FDP conducted by <b>Echelon Institute of Technology, Faridabad</b> on <b>“Communicational skills and Engineering Technology”</b> from 10-31 July 2013.</li> <li>• Presented a review paper on the topic <b>“Solar cell Technology: A review article’ at National workshop on “New Paradigms in Electronics Communication and Computing”</b>, Organized by <b>EIT Faridabad</b> on May 2012.</li> <li>• Participated at national workshop on <b>“Introduction to Astronomy &amp; Galileo”</b> at <b>SGRR College, Dehradun</b> on Nov 2009.</li> <li>• Participated at National workshop on <b>“Recent Trends in Nanotechnology”</b>, Organized by <b>SGSITS, Indore</b> on March 2007.</li> <li>• Participated in training program on <b>“Introduction to Internet &amp; Web Design”</b> Organized by <b>Ministry of Labour, Govt. of India at ATIEPI, Dehradun</b>.</li> </ul>
<p><b>Award/Certificate/Prize received</b></p>	

**Any extra-curricular activities**

**ACADEMIC COORDINATOR**

- Completing work reliably and effectively with resiliency, minimal direction or support.
- Making daily rounds to note the attendance of students, tutors and teaching assistants.
- Coordinating academic support activities such as tutoring, multimedia learning tools, and academic events.
- Substituting as a tutor if a tutor is late or absent.
- Notifying applicants of decisions for interview.
- Maintaining inventory of books and materials.
- Developing and implementing value-added student activities that adds to the college's academic enrichment and cultural environment.
- Performing and coordinating academic and administrative activities for designated faculty members.
- Ensuring student referrals are met with personalized follow-up from campus offices.
- Managing and coordinating a variety of academic projects, activities, reports and schedules.
- Providing overall administrative assistance to academic department's leadership, faculty, research and administrative staff.
- Resolving payment issues with the Accounts Payable department.
- Facilitating student surveys.
- Serving as a liaison between the Human Resources and Senior Staff with regards to employee relations.
- Staying apprised of all relevant policies and procedures relating to the job role.
- Monitoring all individual and group tutoring sessions.

**ADMISSIONS MANAGER**

- Assist in establishing marketing plans and forecasting outcomes.
- Work with the different consultants or agencies to collect data.
- Provide management and leadership to the admissions team to ensure achievement of expected operational outcomes.
- Financial: set and monitor budgets, make projections on enrollment, oversee tuition income.
- Clerk the candidate review committee, providing accurate reports and advice to the committee and taking accurate minutes.
- Represent the College both internally and externally in a professional manner to include building relationships and networking.
- Work with marketing team to aid in recruiting campaign.